



# EMPLOYMENT APPLICATION

We are an equal opportunity employer, dedicated to the policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability or national origin.

## Personal Data

Name \_\_\_\_\_ Email Address \_\_\_\_\_  
Last First Middle

Present Address \_\_\_\_\_  
Street Address City State Zip Code

Previous Address \_\_\_\_\_  
Street Address City State Zip Code

Home Telephone \_\_\_\_\_ Other Telephone \_\_\_\_\_

## General Information

Position Applied For \_\_\_\_\_ Referred by \_\_\_\_\_

Are You Employed Now? Yes No If Yes May We Inquire of Your Present Employer? Yes No  
(circle one) (circle one)

Are you related in any way to a current Crawford Electric Cooperative employee or director? Yes No  
(circle one)

If yes, list name and relationship \_\_\_\_\_

Salary Required \_\_\_\_\_ Date Available for Work \_\_\_\_\_

Education	Name and Location of School	Did You Graduate?	Degree(s) Received
High School	_____	_____	_____
College	_____	_____	_____
Trade, Tech or Business School	_____	_____	_____

Are you a citizen of the United States or do you have a valid authorization to work in the U.S. Yes No  
(circle one)

**Former Employers** List below your last four employers, starting with the last one first.

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Company Name \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Address \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_ Supv. Title \_\_\_\_\_  
Starting Position Title \_\_\_\_\_ Ending Position Title \_\_\_\_\_  
Employed from \_\_\_\_\_ To \_\_\_\_\_ Beginning Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_  
Brief job description \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

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Address \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_ Supv. Title \_\_\_\_\_  
Starting Position Title \_\_\_\_\_ Ending Position Title \_\_\_\_\_  
Employed from \_\_\_\_\_ To \_\_\_\_\_ Beginning Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_  
Brief job description \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

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Company Name \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Address \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_ Supv. Title \_\_\_\_\_  
Starting Position Title \_\_\_\_\_ Ending Position Title \_\_\_\_\_  
Employed from \_\_\_\_\_ To \_\_\_\_\_ Beginning Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_  
Brief job description \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

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Company Name \_\_\_\_\_ Telephone Number \_\_\_\_\_  
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Supervisor's Name \_\_\_\_\_ Supv. Title \_\_\_\_\_  
Starting Position Title \_\_\_\_\_ Ending Position Title \_\_\_\_\_  
Employed from \_\_\_\_\_ To \_\_\_\_\_ Beginning Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_  
Brief job description \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

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**If you are hired by Crawford Electric, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.**

## **ACKNOWLEDGEMENT OF UNDERSTANDING AND CONSENT**

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a disability or handicap.

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application or any other pre-employment documents shall result in termination when discovered.

I understand that any employment is conditioned on a background check. I authorize Crawford Electric to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers to disclose information regarding my former employment, character and general reputation to the Crawford Electric, without giving me prior notice of such disclosure. I release Crawford Electric, any former employers listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

**I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be “at will” and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or Crawford Electric. No promise regarding employment has been made to me, and I understand that no such promise or guarantee is binding upon Crawford Electric unless made in writing.**

If I am offered employment I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by Crawford Electric and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to Crawford Electric the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, and if I am hired a condition of my employment will be that I abide by Crawford Electric’s Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate Crawford Electric to hire. If hired, I agree to abide by all Crawford Electric work rules, policies and procedures. Crawford Electric retains the right to revise its policies or procedures, in whole or in part, at any time.

Date \_\_\_\_\_ Signature \_\_\_\_\_